Memorial Union Reinvestment
Design Committee Meeting #4
August 31, 2010

Those Present:
Patrick Callan (Union President)
Paul Davidsaver (Student Project Manager) –minute taker
Brian Borkovec (ASM Appointee)
Paul Broadhead (Assistant Director, Facilities)
Ted Crabb (Emeritus Union Director & ex-officio)
Kelsey Gergen (Student Appointee)
Wendy von Below (MU Project Manager)
Mark Haebig (MUBA/Alumni Rep)
Jennifer Limbach (ASM Appointee)
Brittney Rathsack (Student Appointee)
John Sharpless (Faculty Representative)
John Skic (Student Appointee)
John Staley (UW Staff Member)
Hank Walter (Union Associate Director)
Tom Smith (MUBA/Alumni Rep)

Not Present:
Stephanie Phillips (Student Appointee)
Mark Guthier (Union Director)

Vacant:
ASM Chair or his/her designee

I. Introductions-Call to order 6:03 pm—What are you most looking forward to this fall?

II. Minutes from 7/13/10 APPROVED

III. Open Forum—No one spoke.

IV. Executive Team Report
   A. Benchmarking Trip
      • Purpose: to look at art, theater, recreation, and other areas relevant to MU Reinvestment
      • Similar trip was taken for Union South
• Availability: weekends can be a problem (football tickets, Badger Bash, religious holidays etc.)
• Tentative dates: October 4 & 5 (Sundays can be problematic because of closed facilities.)
• Initial interest poll taken. Strong interest.

B. Survey
• Paul Davidsaver is currently working with UW Survey Center
• Initial meeting went well
• Pilot survey to be released to Design Committee members prior to general release
• Discussed evaluating delivery method
• Mid-late September is target release date
• Evaluate best questions to ask

C. Introduction: Wendy von Below
• Background: Diplom-Ingenieur, Master of Architecture, LEED Accredited Professional, NCIDQ (National Council of Interior Design Qualification)
• Explained strain in staff and desire to improve project coordination with expertise

D. Workshop Recap
• Good meetings to date
• Covered in-depth needs of everyone
• Minutes to be posted online
• Patrick and Hank shared impressions and ideas of Benchmarking trip to Miller Brewery highlighting layout, speed of service, back-of-house
• Brittany and Paul also shared thoughts

E. Interest Groups
• Brittany working with Susan, first meeting next week.
• No one but Brittney has been contacted by facilitator
• Architects have not been giving questions ahead of time, will change.
• Program being developed: list of needs, playbook for rest of project
• Interest groups will need to go through program to give feedback to Design Committee.
Paul encouraged chairs to have at least standing monthly meetings, and as-needed meetings.
Wendy will work with architects to find out what they need from meetings.
Brittany has survey questions.
Mark H. asked about needs vs. wants, who sets priorities?
Wendy described program and schematic design phases for Design Committee.
John S. requested square feet on floor plans for frame of reference.
Ted C. recommended sending out an email reminding people of interest groups.
Brittney asked for a listserv to be created for interest groups.

F. Historical Structures Report (HSR)
- National Park Service, Department of Interior regulates format of HSR
- HSR is a work-in progress document, becoming a documentary of the building
- HSR records findings of research and contains recommendations for renovation and restoration

V. Schedule & Dates
Paul Davidsaver presented next agenda

VI. Adjourn 7:36 pm